

**LENOX MUNICIPAL UTILITIES**  
**INDEPENDENT AUDITOR'S REPORT**  
**FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION**  
**YEARS ENDED DECEMBER 31, 2013 AND 2012**

# LENOX MUNICIPAL UTILITIES

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LENOX MUNICIPAL UTILITIES  
Officials  
December 31, 2013

<u>Trustees</u>	<u>Title</u>	<u>Term Expires</u>
Norbert Bradley	Trustee - Chairman	May 1, 2016
Dennis Bunch (resigned May, 2013)	Trustee	May 1, 2014
Wayne Haidsiak	Trustee	May 1, 2014
Debra Miller (appointed May, 2013)	Trustee	May 1, 2014
Kathy Arevalo	Trustee	May 1, 2016
Jake Tripp	Trustee	May 1, 2018
Keith Bennett (resigned July, 2013)	Superintendent	
John Borland (appointed July, 2013)	Superintendent	

# Gronewold, Bell, Kyhnn & Co. P.C.

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DAVID A. GINTHER

## INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees  
Lenox Municipal Utilities  
Lenox, Iowa

### **Report on the Financial Statements**

We have audited the accompanying statements of net position of Lenox Municipal Utilities (a component unit of the City of Lenox, Iowa) as of December 31, 2013 and 2012, and the related statements of revenues, expenses and changes in net position, and cash flows for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Utilities' preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Utilities' internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

To the Board of Trustees  
Lenox Municipal Utilities

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Basis for Modified Opinions**

The financial statements do not include an estimate of an Other Post Employment Benefits (OPEB) liability for an implicit health insurance premium rate subsidy resulting from the legal requirement to allow employees retiring after age 55 to remain on the Utilities' healthcare plan until age 65. Accounting principles generally accepted in the United States of America require that any material liability resulting from this OPEB requirement be included in the financial statements (Note K).

### **Modified Opinions**

In our opinion, except for the effect of not including an estimated OPEB liability for the implicit health insurance premium rate subsidy referred to in the previous paragraph, the financial statements referred to above present fairly in all material respects, the financial position of Lenox Municipal Utilities as of December 31, 2013 and 2012 and the results of its operations, changes in net position, and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

### **Report on Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the Budgetary Comparison Schedule on page 26 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board which considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with U.S. generally accepted auditing standards, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the required supplementary information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Utilities has omitted the Management's Discussion and Analysis (MD&A) that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

To the Board of Trustees  
Lenox Municipal Utilities

### **Report on Other Legal and Regulatory Requirements**

In accordance with Government Auditing Standards, we have also issued our report dated February 28, 2014 on our consideration of Lenox Municipal Utilities' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and important for assessing the results of our audit.

*Grnewald, Beal, Kyhn & Co. P. C.*

Atlantic, Iowa  
February 28, 2014

LENOX MUNICIPAL UTILITIES  
Statements of Net Position  
December 31, 2013

ASSETS

	<u>Electric</u>	<u>Water</u>	<u>Communication</u>	<u>Combined Memorandum Only</u>
Capital Assets - net of depreciation	\$ 1,533,046	\$ 1,006,537	\$ 1,172,339	\$ 3,711,922
Special Purpose Funds:				
Restricted funds	--	173,260	89,431	262,691
Board designated funds	<u>1,498,102</u>	<u>397,259</u>	<u>--</u>	<u>1,895,361</u>
Total special purpose funds	1,498,102	570,519	89,431	2,158,052
Current Assets:				
Cash	57,204	59,477	26,248	142,929
Accounts receivable	158,718	77,038	11,302	247,058
Inventory	106,657	--	--	106,657
Prepaid expenses	<u>12,950</u>	<u>2,970</u>	<u>1,613</u>	<u>17,533</u>
Total current assets	335,529	139,485	39,163	514,177
Other Assets:				
Other	<u>--</u>	<u>--</u>	<u>2,306</u>	<u>2,306</u>
Total assets	<u>\$ 3,366,677</u>	<u>\$ 1,716,541</u>	<u>\$ 1,303,239</u>	<u>\$ 6,386,457</u>

LIABILITIES AND NET POSITION

Long-Term Debt, less current maturities	\$ --	\$ 750,000	\$ --	\$ 750,000
Current Liabilities:				
Current maturities of long-term debt	--	47,000	1,540,000	1,587,000
Accounts payable	81,943	36,449	32,289	150,681
Accrued employee compensation	5,179	2,476	2,690	10,345
Accrued expenses	7,169	4,292	4,347	15,808
Accrued interest	<u>--</u>	<u>2,031</u>	<u>5,134</u>	<u>7,165</u>
Total current liabilities	94,291	92,248	1,584,460	1,770,999
Other Liabilities:				
Consumer deposits	<u>17,950</u>	<u>--</u>	<u>--</u>	<u>17,950</u>
Total liabilities	112,241	842,248	1,584,460	2,538,949
Net Position:				
Invested in capital assets net of related debt	1,533,046	209,537	( 367,661)	1,374,922
Restricted - expendable	--	173,260	89,431	262,691
Unrestricted	<u>1,721,390</u>	<u>491,496</u>	<u>( 2,991)</u>	<u>2,209,895</u>
Total net position	3,254,436	874,293	( 281,221)	3,847,508
Total liabilities and net position	<u>\$ 3,366,677</u>	<u>\$ 1,716,541</u>	<u>\$ 1,303,239</u>	<u>\$ 6,386,457</u>

The accompanying notes are an integral part of these statements.

LENOX MUNICIPAL UTILITIES  
Statements of Net Position  
December 31, 2012

ASSETS

	<u>Electric</u>	<u>Water</u>	<u>Communication</u>	<u>Combined Memorandum Only</u>
Capital Assets - net of depreciation	\$ 1,538,601	\$ 1,091,017	\$ 1,220,649	\$ 3,850,267
Special Purpose Funds:				
Restricted funds	124,600	157,690	87,647	369,937
Board designated funds	<u>1,328,353</u>	<u>264,485</u>	<u>11,388</u>	<u>1,604,226</u>
Total special purpose funds	1,452,953	422,175	99,035	1,974,163
Current Assets:				
Cash	49,625	51,846	16,305	117,776
Accounts receivable	114,456	65,045	12,204	191,705
Inventory	103,751	--	--	103,751
Prepaid expenses	<u>12,621</u>	<u>2,573</u>	<u>1,712</u>	<u>16,906</u>
Total current assets	280,453	119,464	30,221	430,138
Other Assets:				
Other	<u>--</u>	<u>--</u>	<u>9,222</u>	<u>9,222</u>
Total assets	<u>\$ 3,272,007</u>	<u>\$ 1,632,656</u>	<u>\$ 1,359,127</u>	<u>\$ 6,263,790</u>

LIABILITIES AND NET POSITION

Long-Term Debt, less current maturities	\$ --	\$ 797,000	\$ 1,540,000	\$ 2,337,000
Current Liabilities:				
Current maturities of long-term debt	60,000	45,000	--	105,000
Accounts payable	77,623	49,483	4,995	132,101
Accrued employee compensation	14,390	1,958	2,441	18,789
Accrued expenses	2,398	486	520	3,404
Accrued interest	<u>410</u>	<u>2,145</u>	<u>5,134</u>	<u>7,689</u>
Total current liabilities	154,821	99,072	13,090	266,983
Other Liabilities:				
Consumer deposits	<u>17,085</u>	<u>--</u>	<u>--</u>	<u>17,085</u>
Total liabilities	171,906	896,072	1,553,090	2,621,068
Net Position:				
Invested in capital assets net of related debt	1,478,601	249,017	( 319,351)	1,408,267
Restricted - expendable	124,600	157,690	87,647	369,937
Unrestricted	<u>1,496,900</u>	<u>329,877</u>	<u>37,741</u>	<u>1,864,518</u>
Total net position	3,100,101	736,584	( 193,963)	3,642,722
Total liabilities and net position	<u>\$ 3,272,007</u>	<u>\$ 1,632,656</u>	<u>\$ 1,359,127</u>	<u>\$ 6,263,790</u>

The accompanying notes are an integral part of these statements.



LENOX MUNICIPAL UTILITIES  
Statements of Revenues, Expenses and Changes in Net Position  
Year ended December 31, 2013

	<u>Electric</u>	<u>Water</u>	<u>Communication</u>	<u>Combined Memorandum Only</u>
Operating Revenues:				
Current use charges	\$ 1,558,558	\$ 811,765	\$ 511,205	\$ 2,881,528
Miscellaneous and rentals	<u>39,459</u>	<u>59,735</u>	<u>--</u>	<u>99,194</u>
Total operating revenues	1,598,017	871,500	511,205	2,980,722
Operating Expenses:				
Administrative	165,434	70,899	219,528	455,861
Sales and use taxes	1,429	--	--	1,429
Payroll and payroll taxes	245,686	87,127	80,079	412,892
Office expense	15,899	8,516	10,711	35,126
Repairs and maintenance	39,123	6,600	812	46,535
Plant expense	812,114	400,838	199,130	1,412,082
Distribution expense	62,762	51,785	--	114,547
Bad debts	1,556	836	2,518	4,910
Depreciation	<u>99,096</u>	<u>88,096</u>	<u>48,310</u>	<u>235,502</u>
Total operating expenses	1,443,099	714,697	561,088	2,718,884
Operating Income (Loss)	154,918	156,803	( 49,883)	261,838
Non-Operating Revenues (Expenses):				
Interest income	237	157	341	735
Interest expense	( 820)	( 24,470)	( 30,800)	( 56,090)
Amortization	<u>--</u>	<u>--</u>	<u>( 6,916)</u>	<u>( 6,916)</u>
Non-Operating Expenses, net	( 583)	( 24,313)	( 37,375)	( 62,271)
Changes in Net Position Before Transfers	154,335	132,490	( 87,258)	199,567
Transfers from City	<u>--</u>	<u>5,219</u>	<u>--</u>	<u>5,219</u>
Changes in Net Position	154,335	137,709	( 87,258)	204,786
Net Position, Beginning of Year	<u>3,100,101</u>	<u>736,584</u>	<u>( 193,963)</u>	<u>3,642,722</u>
Net Position, End of Year	<u>\$ 3,254,436</u>	<u>\$ 874,293</u>	<u>\$ ( 281,221)</u>	<u>\$ 3,847,508</u>

The accompanying notes are an integral part of these statements.

LENOX MUNICIPAL UTILITIES  
Statements of Revenues, Expenses and Changes in Net Position  
Year ended December 31, 2012

	<u>Electric</u>	<u>Water</u>	<u>Communication</u>	<u>Combined Memorandum Only</u>
Operating Revenues:				
Current use charges	\$ 1,538,693	\$ 802,986	\$ 523,758	\$ 2,865,437
Miscellaneous and rentals	<u>35,212</u>	<u>90,350</u>	<u>--</u>	<u>125,562</u>
Total operating revenues	<u>1,573,905</u>	<u>893,336</u>	<u>523,758</u>	<u>2,990,999</u>
Operating Expenses:				
Administrative	128,336	64,849	186,931	380,116
Sales and use taxes	31,781	24,873	14,338	70,992
Payroll and payroll taxes	334,297	105,285	62,188	501,770
Office expense	12,323	6,587	8,434	27,344
Repairs and maintenance	16,277	4,277	--	20,554
Plant expense	816,428	391,689	199,054	1,407,171
Distribution expense	68,229	83,727	--	151,956
Bad debts	3,696	1,718	1,139	6,553
Depreciation	<u>102,766</u>	<u>88,848</u>	<u>48,310</u>	<u>239,924</u>
Total operating expenses	<u>1,514,133</u>	<u>771,853</u>	<u>520,394</u>	<u>2,806,380</u>
Operating Income	59,772	121,483	3,364	184,619
Non-Operating Revenues (Expenses):				
Interest income	387	224	526	1,137
Interest expense	( 3,250)	( 25,808)	( 30,800)	( 59,858)
Amortization	<u>--</u>	<u>--</u>	<u>( 6,917)</u>	<u>( 6,917)</u>
Non-Operating Expenses, net	<u>( 2,863)</u>	<u>( 25,584)</u>	<u>( 37,191)</u>	<u>( 65,638)</u>
Changes in Net Position Before Transfers	56,909	95,899	( 33,827)	118,981
Transfers from City	<u>--</u>	<u>5,219</u>	<u>--</u>	<u>5,219</u>
Changes in Net Position	56,909	101,118	( 33,827)	124,200
Net Position, Beginning of Year	<u>3,043,192</u>	<u>635,466</u>	<u>( 160,136)</u>	<u>3,518,522</u>
Net Position, End of Year	<u>\$ 3,100,101</u>	<u>\$ 736,584</u>	<u>\$( 193,963)</u>	<u>\$ 3,642,722</u>

The accompanying notes are an integral part of these statements.

LENOX MUNICIPAL UTILITIES  
Statements of Cash Flows  
Year ended December 31, 2013

	Electric	Water	Communication	Combined Memorandum Only
Cash flows from operating activities:				
Cash received from consumers	\$ 1,512,740	\$ 798,936	\$ 509,589	\$ 2,821,265
Cash paid to suppliers	( 1,129,202)	( 562,263)	( 411,143)	( 2,102,608)
Cash paid to employees	( 216,600)	( 72,609)	( 67,648)	( 356,857)
Other operating revenue	39,459	59,735	--	99,194
Net cash provided by operating activities	206,397	223,799	30,798	460,994
Cash flows from noncapital financing activities:				
Transfers from City	--	5,219	--	5,219
Consumer deposits, net	865	--	--	865
Net cash provided by noncapital financing activities	865	5,219	--	6,084
Cash flows from capital and related financing activities:				
PPE purchases	( 93,541)	( 3,616)	--	( 97,157)
Principal payments	( 60,000)	( 45,000)	--	( 105,000)
Interest paid	( 1,230)	( 24,584)	( 30,800)	( 56,614)
Net cash used in capital and related financing activities	( 154,771)	( 73,200)	( 30,800)	( 258,771)
Cash flows from investing activities:				
Income from investments	237	157	341	735
Net increase in cash	52,728	155,975	339	209,042
Cash at beginning of year	1,502,578	474,021	115,340	2,091,939
Cash at end of year	\$ 1,555,306	\$ 629,996	\$ 115,679	\$ 2,300,981
Reconciliation of cash to the balance sheets:				
Cash in current assets	\$ 57,204	\$ 59,477	\$ 26,248	\$ 142,929
Cash in special purpose funds	1,498,102	570,519	89,431	2,158,052
Total cash	\$ 1,555,306	\$ 629,996	\$ 115,679	\$ 2,300,981

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LENOX MUNICIPAL UTILITIES  
Statements of Cash Flows - Continued  
Year ended December 31, 2013

	<u>Electric</u>	<u>Water</u>	<u>Communication</u>	<u>Combined Memorandum Only</u>
Reconciliation of income (loss) from operations to net cash provided by operating activities:				
Income (loss) from operations	\$ 154,918	\$ 156,803	\$( 49,883)	\$ 261,838
Adjustments to reconcile income (loss) from operations to net cash provided by operating activities				
Depreciation	99,096	88,096	48,310	235,502
Bad debts	1,556	836	2,518	4,910
Change in assets and liabilities				
Accounts receivable	( 45,818)	( 12,829)	( 1,616)	( 60,263)
Inventory	( 2,906)	--	--	( 2,906)
Prepaid expenses	( 329)	( 397)	99	( 627)
Accounts payable, trade	4,320	( 13,034)	27,294	18,580
Accrued expenses	4,771	3,806	3,827	12,404
Accrued employee compensation	( 9,211)	518	249	( 8,444)
Total adjustments	<u>51,479</u>	<u>66,996</u>	<u>80,681</u>	<u>199,156</u>
Net cash provided by operating activities	<u>\$ 206,397</u>	<u>\$ 223,799</u>	<u>\$ 30,798</u>	<u>\$ 460,994</u>

The accompanying notes are an integral part of these statements.

LENOX MUNICIPAL UTILITIES  
Statements of Cash Flows  
Year ended December 31, 2012

	<u>Electric</u>	<u>Water</u>	<u>Communication</u>	<u>Combined Memorandum Only</u>
Cash flows from operating activities:				
Cash received from consumers	\$ 1,521,042	\$ 790,112	\$ 521,833	\$ 2,832,987
Cash paid to suppliers	( 1,110,868)	( 575,095)	( 414,581)	( 2,100,544)
Cash paid to employees	( 282,753)	( 92,883)	( 52,772)	( 428,408)
Other operating revenue	<u>35,212</u>	<u>90,350</u>	<u>--</u>	<u>125,562</u>
Net cash provided by operating activities	<u>162,633</u>	<u>212,484</u>	<u>54,480</u>	<u>429,597</u>
Cash flows from noncapital financing activities:				
Transfers from City	--	5,219	--	5,219
Consumer deposits, net	<u>( 3,944)</u>	<u>--</u>	<u>--</u>	<u>( 3,944)</u>
Net cash provided by (used in) noncapital financing activities	<u>( 3,944)</u>	<u>5,219</u>	<u>--</u>	<u>1,275</u>
Cash flows from capital and related financing activities:				
Principal payments	( 60,000)	( 44,000)	--	( 104,000)
Interest paid	<u>( 3,645)</u>	<u>( 25,920)</u>	<u>( 30,800)</u>	<u>( 60,365)</u>
Net cash used in capital and related financing activities	<u>( 63,645)</u>	<u>( 69,920)</u>	<u>( 30,800)</u>	<u>( 164,365)</u>
Cash flows from investing activities:				
Income from investments	<u>387</u>	<u>224</u>	<u>526</u>	<u>1,137</u>
Net increase in cash	95,431	148,007	24,206	267,644
Cash at beginning of year	<u>1,407,147</u>	<u>326,014</u>	<u>91,134</u>	<u>1,824,295</u>
Cash at end of year	<u>\$ 1,502,578</u>	<u>\$ 474,021</u>	<u>\$ 115,340</u>	<u>\$ 2,091,939</u>
Reconciliation of cash to the balance sheets:				
Cash in current assets	\$ 49,625	\$ 51,846	\$ 16,305	\$ 117,776
Cash in special purpose funds	<u>1,452,953</u>	<u>422,175</u>	<u>99,035</u>	<u>1,974,163</u>
Total cash	<u>\$ 1,502,578</u>	<u>\$ 474,021</u>	<u>\$ 115,340</u>	<u>\$ 2,091,939</u>

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LENOX MUNICIPAL UTILITIES  
Statements of Cash Flows - Continued  
Year ended December 31, 2012

	<u>Electric</u>	<u>Water</u>	<u>Communication</u>	<u>Combined Memorandum Only</u>
Reconciliation of income from operations to net cash provided by operating activities:				
Income from operations	\$ 59,772	\$ 121,483	\$ 3,364	\$ 184,619
Adjustments to reconcile income from operations to net cash provided by operating activities				
Depreciation	102,766	88,848	48,310	239,924
Bad debts	3,696	1,718	1,139	6,553
Change in assets and liabilities				
Accounts receivable	( 17,651)	( 12,874)	( 1,925)	( 32,450)
Inventory	7,303	--	--	7,303
Prepaid expenses	( 404)	( 50)	( 204)	( 658)
Accounts payable, trade	( 2,086)	15,999	2,002	15,915
Accrued expenses	2,398	486	520	3,404
Accrued employee compensation	6,839	( 3,126)	1,274	4,987
Total adjustments	<u>102,861</u>	<u>91,001</u>	<u>51,116</u>	<u>244,978</u>
Net cash provided by operating activities	<u>\$ 162,633</u>	<u>\$ 212,484</u>	<u>\$ 54,480</u>	<u>\$ 429,597</u>

The accompanying notes are an integral part of these statements.

LENOX MUNICIPAL UTILITIES  
Notes to Financial Statements  
December 31, 2013 and 2012

NOTE A - REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES

1. Reporting Entity

Lenox Municipal Utilities provides electricity, water, and communication services to the City of Lenox and the surrounding area. The Utilities are operated as a separate entity under the direction of a Board of Trustees. The members of the Board are appointed by the Mayor and approved by the City Council.

Lenox Municipal Utilities has been identified as a component unit of the City of Lenox, Iowa. The Utilities, for financial statement purposes, include all of the funds and account groups relevant to the operation of the electric, water and communication services. Lenox Municipal Utilities provides billing and collection services for the City of Lenox, however, those amounts have been eliminated for financial statement purposes. These financial statements do not reflect any activity or transactions of the City of Lenox and do not present consolidated information.

The Utilities report in accordance with Governmental Accounting Standards and Uniform Systems of Accounts prescribed by the Federal Energy Regulatory Commission and the National Association of Regulatory Utility Commissioners.

2. Measurement Focus and Basis of Accounting

The Utilities operate as enterprise funds which utilize the accrual basis of accounting. The accrual basis of accounting recognizes revenues when earned rather than received. Expenses are recognized when incurred.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Utilities are charges to customers for sales and services. Operating expenses for the Utilities include the cost of sales and services, administrative expense and depreciation on capital assets.

3. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

LENOX MUNICIPAL UTILITIES  
Notes to Financial Statements  
December 31, 2013 and 2012

NOTE A - REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES - Continued

4. Capital Assets and Depreciation

The straight-line method is used for computing depreciation with lives on machinery and equipment ranging from five to thirty-five years and lives on buildings of fifty years. Cost of labor, materials, supervision and other expenses incurred in making repairs and minor replacements and in maintaining the properties in efficient operating condition are charged to expense. Utility plant accounts are charged with the cost of improvements and replacements of the plant.

5. Accounts Receivable and Revenue Recognition

Billings for electric, water, and communication revenues are rendered monthly. The Utilities do not record unbilled revenues representing estimated consumption for the period between the last billing date and the end of the fiscal year.

At December 31, 2013 and 2012, management considered accounts receivable to be fully collectible and, therefore, these financial statements do not contain an allowance for doubtful accounts.

6. Inventory Valuation

Inventories (materials, supplies and fuel) are valued at the lower of cost or market. Cost is determined on a first-in, first-out method for materials and supplies.

7. Investments

Investments are carried at fair value except for short-term highly liquid investments with maturities of less than one year at the time of purchase. These investments are stated at amortized cost, which approximates fair value. Interest, dividends, and gains and losses, both realized and unrealized, on investments are included in other non-operating revenue when earned.

8. Purpose of Special Funds

The Utilities have set aside certain assets for specific purposes. The board designated funds represent money designated by the Board of Trustees to be used in the payment of certain potential costs as identified in Note D. The restricted funds, as discussed in Note D, are the result of requirements established in bond issue documents. Use of restricted or unrestricted resources for individual projects is determined by the Utility Board of Trustees based on the facts regarding each specific situation.



LENOX MUNICIPAL UTILITIES  
Notes to Financial Statements  
December 31, 2013 and 2012

NOTE A - REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES - Continued

9. Compensated Absences

Utility employees earn vacation hours at varying rates depending on years of service. Vacation time accumulates to a maximum of 160 hours. Any excess over 160 hours is lost. The computed amount of vacation benefits earned by year end is recorded as part of accrued employee compensation.

10. Property Taxes

According to Iowa law, the Electric Utility is required to pay property taxes on transmission lines and related Utility property outside the Lenox city limits. The property taxes are recorded as of the date they are paid.

11. Cash Equivalents

For purposes of the statement of cash flows, the Lenox Municipal Utilities considers all highly liquid debt instruments purchased with a maturity of less than three months to be cash equivalents.

12. Debt Costs During Periods of Construction

During construction, costs of related debt are accumulated and capitalized. Interest earned on invested debt proceeds is offset against the accumulated debt costs and the net amount is included in capitalized construction costs.

13. Net Position

Net position of the Utilities is classified in three components. *Invested in capital assets net of related debt* consist of capital assets net of accumulated depreciation and reduced by the balances of any outstanding borrowings used to finance the purchase, construction, or improvement of those assets. *Restricted net position* is noncapital assets that must be used for a particular purpose, as specified by creditors, grantors, or contributors external to the Utilities, including amounts deposited with trustees as required by revenue bond indentures, discussed in Notes G and H. *Unrestricted net position* consists of the remaining net position that does not meet the definition of *invested in capital assets net of related debt* or *restricted*.

LENOX MUNICIPAL UTILITIES  
Notes to Financial Statements  
December 31, 2013 and 2012

NOTE B - TRANSACTIONS WITH CITY OF LENOX, IOWA

The Utilities act as the billing and collection agent for the City in the collection of sewer fees from the residents of Lenox. This service is provided for a minimal charge to the City.

The Utilities provide electric, water, and communication services to the City of Lenox without charge.

Following is a summary of activity between the Utilities and City during the year:

<u>Water</u>	<u>2013</u>	<u>2012</u>
Sewer Fees Collected for City	\$ <u>178,314</u>	\$ <u>176,306</u>
Charge to City for Sewer Billing Service	\$ <u>5,219</u>	\$ <u>5,219</u>

LENOX MUNICIPAL UTILITIES  
Notes to Financial Statements  
December 31, 2013 and 2012

NOTE C - SPECIAL PURPOSE FUNDS

Restricted and board designated net position are available for the following purposes:

Electric Fund

	<u>2013</u>	<u>2012</u>
Restricted by debt resolution for payment of principal and interest:		
Sinking fund	\$       --	\$     64,600
Reserve fund	<u>          --</u>	<u>      60,000</u>
Total restricted funds	<u>\$       --</u>	<u>\$    124,600</u>
Board designated for:		
Facility repairs and capital expenditures	<u>\$   1,498,102</u>	<u>\$   1,328,353</u>

Water Fund

Restricted by debt resolution for payment of principal and interest:		
Sinking fund	\$    100,260	\$     84,690
Reserve fund	<u>      73,000</u>	<u>      73,000</u>
Total restricted funds	<u>\$    173,260</u>	<u>\$    157,690</u>
Board designated for:		
Facility repairs and capital expenditures	<u>\$     397,259</u>	<u>\$     264,485</u>

Communication Fund

Restricted by debt resolution for payment of principal and interest:		
Reserve fund	<u>\$     89,431</u>	<u>\$     87,647</u>
Board designated for:		
Facility repairs and capital expenditures	<u>\$        --</u>	<u>\$     11,388</u>

LENOX MUNICIPAL UTILITIES  
Notes to Financial Statements  
December 31, 2013 and 2012

NOTE D - DEPOSITS AND INVESTMENTS

The Utilities' deposits at December 31, 2013 were entirely covered by federal depository insurance or the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to ensure there will be no loss of public funds. The investments are all insured, registered, or held by the Utilities or their agent in the Utilities' name. Investments are stated as indicated in Note A.

The Utilities are authorized by statute to invest public funds in obligations of the United States Government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board of Trustees and the Treasurer of the State of Iowa; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

The composition of restricted and designated assets is as follows:

Electric Fund

	<u>2013</u>	<u>2012</u>
Restricted funds:		
Cash and cash equivalents	\$ <u>          --</u>	\$ <u>      124,600</u>
Board designated funds:		
Cash and cash equivalents	\$ <u>  1,498,102</u>	\$ <u>  1,328,353</u>

Water Fund

Restricted funds:		
Cash and cash equivalents	\$ <u>      173,260</u>	\$ <u>      157,690</u>
Board designated funds:		
Cash and cash equivalents	\$ <u>      397,259</u>	\$ <u>      264,485</u>

Communication Fund

Restricted funds:		
Cash and cash equivalents	\$ <u>      89,431</u>	\$ <u>      87,647</u>
Board designated funds:		
Cash and cash equivalents	\$ <u>              --</u>	\$ <u>      11,388</u>

LENOX MUNICIPAL UTILITIES  
Notes to Financial Statements  
December 31, 2013 and 2012

NOTE D - DEPOSITS AND INVESTMENTS - Continued

The Utilities' investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) to instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days but the maturities shall be consistent with the needs and use of the Utilities.

NOTE E - CAPITAL ASSETS

Capital assets, additions, disposals, and balances for the years ended December 31, 2013 and 2012 were as follows:

	<u>Balance 2012</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance 2013</u>
<u>Electric Fund</u>				
Plant and Equipment	\$ 3,797,693	\$ 93,541	\$ --	\$ 3,891,234
Depreciation	<u>( 2,259,092)</u>	<u>( 99,096)</u>	<u>--</u>	<u>( 2,358,188)</u>
Depreciable Capital Assets, net	<u>\$ 1,538,601</u>	<u>\$ ( 5,555)</u>	<u>\$ --</u>	<u>\$ 1,533,046</u>
	<u>Balance 2011</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance 2012</u>
<u>Electric Fund</u>				
Plant and Equipment	\$ 3,797,693	\$ --	\$ --	\$ 3,797,693
Depreciation	<u>( 2,156,326)</u>	<u>( 102,766)</u>	<u>--</u>	<u>( 2,259,092)</u>
Depreciable Capital Assets, net	<u>\$ 1,641,367</u>	<u>\$ ( 102,766)</u>	<u>\$ --</u>	<u>\$ 1,538,601</u>

LENOX MUNICIPAL UTILITIES  
Notes to Financial Statements  
December 31, 2013 and 2012

NOTE E - CAPITAL ASSETS - Continued

	<u>Balance 2012</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance 2013</u>
<u>Water Fund</u>				
Plant and Equipment	\$ 2,634,314	\$ 3,616	\$ --	\$ 2,637,930
Depreciation	<u>( 1,575,297)</u>	<u>( 88,096)</u>	<u>--</u>	<u>( 1,663,393)</u>
Depreciable Capital Assets, net	<u>\$ 1,059,017</u>	<u>\$ ( 84,480)</u>	<u>\$ --</u>	<u>\$ 974,537</u>
Land	<u>\$ 32,000</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 32,000</u>
Non-Depreciable Capital Assets	<u>\$ 32,000</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 32,000</u>
Total Capital Assets, net	<u>\$ 1,091,017</u>	<u>\$ ( 84,480)</u>	<u>\$ --</u>	<u>\$ 1,006,537</u>
	<u>Balance 2011</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance 2012</u>
<u>Water Fund</u>				
Plant and Equipment	\$ 2,634,314	\$ --	\$ --	\$ 2,634,314
Depreciation	<u>( 1,486,449)</u>	<u>( 88,848)</u>	<u>--</u>	<u>( 1,575,297)</u>
Depreciable Capital Assets, net	<u>\$ 1,147,865</u>	<u>\$ ( 88,848)</u>	<u>\$ --</u>	<u>\$ 1,059,017</u>
Land	<u>\$ 32,000</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 32,000</u>
Non-Depreciable Capital Assets	<u>\$ 32,000</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 32,000</u>
Total Capital Assets, net	<u>\$ 1,179,865</u>	<u>\$ ( 88,848)</u>	<u>\$ --</u>	<u>\$ 1,091,017</u>

LENOX MUNICIPAL UTILITIES  
Notes to Financial Statements  
December 31, 2013 and 2012

NOTE E - CAPITAL ASSETS - Continued

	<u>Balance 2012</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance 2013</u>
<u>Communication Fund</u>				
Plant and Equipment	\$ 1,435,677	\$ --	\$ --	\$ 1,435,677
Depreciation	( 215,028)	( 48,310)	--	( 263,338)
Depreciable Capital Assets, net	<u>\$ 1,220,649</u>	<u>\$ ( 48,310)</u>	<u>\$ --</u>	<u>\$ 1,172,339</u>
	<u>Balance 2011</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance 2012</u>
<u>Communication Fund</u>				
Plant and Equipment	\$ 1,435,677	\$ --	\$ --	\$ 1,435,677
Depreciation	( 166,718)	( 48,310)	--	( 215,028)
Depreciable Capital Assets, net	<u>\$ 1,268,959</u>	<u>\$ ( 48,310)</u>	<u>\$ --</u>	<u>\$ 1,220,649</u>

NOTE F - ELECTRIC FUND NON-CURRENT LIABILITIES

A schedule of changes in Electric Fund non-current liabilities for the years ended December 31, 2013 and 2012 follows:

	<u>Balance 2012</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance 2013</u>
<u>Electric Fund</u>				
2003 Revenue Notes	\$ 60,000	\$ --	\$ 60,000	\$ --
Less Current Portion	( 60,000)	--	( 60,000)	--
Long-Term Debt, net	--	--	--	--
Consumer Deposits, net	<u>17,085</u>	<u>865</u>	<u>--</u>	<u>17,950</u>
Total Non-Current Liabilities	<u>\$ 17,085</u>	<u>\$ 865</u>	<u>\$ --</u>	<u>\$ 17,950</u>

LENOX MUNICIPAL UTILITIES  
Notes to Financial Statements  
December 31, 2013 and 2012

NOTE F - ELECTRIC FUND NON-CURRENT LIABILITIES - Continued

<u>Electric Fund</u>	<u>Balance 2011</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance 2012</u>
2003 Revenue Notes	\$ 120,000	\$ --	\$ 60,000	\$ 60,000
Less Current Portion	( 60,000)	( 60,000)	( 60,000)	( 60,000)
Long-Term Debt, net	60,000	( 60,000)	--	--
Consumer Deposits, net	21,029	--	3,944	17,085
Total Non-Current Liabilities	<u>\$ 81,029</u>	<u>\$( 60,000)</u>	<u>\$ 3,944</u>	<u>\$ 17,085</u>

Electric Revenue Notes

In 2003, Lenox Municipal Utilities was the sub-recipient of a community development block grant issued to the City of Lenox, Iowa by the Iowa Department of Economic Development. The City of Lenox received CDBG funds in the amount of \$400,000. The City of Lenox entered into a construction and operation agreement and designated the Lenox Municipal Utilities a sub-recipient of the grant money to construct and operate a wind turbine for the benefit of the Lenox community. In conjunction with the construction of the wind turbine, Lenox Municipal Utilities was required to provide all funds in excess of the \$400,000 grant. Electric revenue notes were issued in the amount of \$515,000, to replace construction reserves for extension lines which were used in the construction of the wind turbine. The notes had interest rates of 1.75% to 4.1% and were payable from the net revenues of the Electric Fund. The electric revenue notes dated May 1, 2003 were issued in \$5,000 denominations or multiples thereof, and matured on May 1 of each year. Interest on the notes were payable semi-annually on May 1 and November 1 of each year the notes were outstanding.



LENOX MUNICIPAL UTILITIES  
Notes to Financial Statements  
December 31, 2013 and 2012

NOTE F- ELECTRIC FUND NON-CURRENT LIABILITIES - Continued

The operating agreement with the City of Lenox provides that the City shall repay Lenox Municipal Utilities for the contributions made by Lenox Municipal Utilities to purchase the wind turbine and reimburse the Utilities for operating expenses of the wind turbine in excess of revenues generated. If revenues of the wind turbine are greater than its operating expenses, the Utilities is to pay the City this excess revenue. No settlement has been made between the City and the Utilities for 2012 and 2013. The operating agreement is in effect for a period of 20 years from the effective date of the agreement. The agreement provides that at the time of termination of the agreement, the City of Lenox will assign all accompanying responsibilities for the wind turbine generator to Lenox Municipal Utilities.

NOTE G - WATER FUND NON-CURRENT LIABILITIES

A schedule of changes in Water Fund non-current liabilities for the years ended December 31, 2013 and 2012 follows:

<u>Water Fund</u>	<u>Balance 2012</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance 2013</u>
2006 Revenue Bonds	\$ 842,000	\$ --	\$ 45,000	\$ 797,000
Less Current Portion	( 45,000)	( 47,000)	( 45,000)	( 47,000)
Long-Term Debt, net	<u>\$ 797,000</u>	<u>\$( 47,000)</u>	<u>\$ --</u>	<u>\$ 750,000</u>
 <u>Water Fund</u>	 <u>Balance 2011</u>	 <u>Additions</u>	 <u>Reductions</u>	 <u>Balance 2012</u>
2006 Revenue Bonds	\$ 886,000	\$ --	\$ 44,000	\$ 842,000
Less Current Portion	( 44,000)	( 45,000)	( 44,000)	( 45,000)
Long-Term Debt, net	<u>\$ 842,000</u>	<u>\$( 45,000)</u>	<u>\$ --</u>	<u>\$ 797,000</u>

Water Revenue Bonds, Series 2006

On October 6, 2006, Lenox Municipal Utilities issued water revenue bonds in the amount of \$1,150,000 with interest at the rate of 3 percent for the constructing of improvements and extensions to the water distribution system. Interest on the bonds is payable semi-annually on June 1 and December 1 of each year the notes are outstanding. Principal payments on the bonds commenced on June 1, 2008 and are due annually thereafter until paid in full.

The annual debt service on the bonds is expected to require less than 29% of cash flow available for debt service. For the current year, debt service and cash flow for debt were approximately \$69,600 and \$245,900, respectively.

LENOX MUNICIPAL UTILITIES  
Notes to Financial Statements  
December 31, 2013 and 2012

NOTE G - WATER FUND NON-CURRENT LIABILITIES - Continued

The resolutions of the Board of Trustees authorizing the issuance of the 2006 water revenue bonds specify the creation and maintenance of a sinking fund and a debt service reserve fund. Funding requirements have been fulfilled with the only remaining requirement being monthly accumulation of principal and interest for the next due date. Principal and interest payments required on Water Fund long-term debt during each of the five years ending December 31, 2014 through 2018 and thereafter are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ 47,000	\$ 23,205	\$ 70,205
2015	48,000	21,780	69,780
2016	49,000	20,325	69,325
2017	51,000	18,825	69,825
2018	52,000	17,280	69,280
2019 - 2023	287,000	61,485	348,485
2024 - 2027	<u>263,000</u>	<u>16,035</u>	<u>279,035</u>
	<u>\$ 797,000</u>	<u>\$ 178,935</u>	<u>\$ 975,935</u>

NOTE H - COMMUNICATION FUND NON-CURRENT LIABILITIES

A schedule of changes in Communication Fund non-current liabilities for the years ended December 31, 2013 and 2012 follows:

<u>Communication Fund</u>	<u>Balance 2012</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance 2013</u>
2011 Revenue Notes	\$ 1,540,000	\$ --	\$ --	\$ 1,540,000
Less Current Portion	<u>--</u>	<u>( 1,540,000)</u>	<u>--</u>	<u>( 1,540,000)</u>
Long-Term Debt, Net	<u>\$ 1,540,000</u>	<u>\$( 1,540,000)</u>	<u>\$ --</u>	<u>\$ --</u>
<u>Communication Fund</u>	<u>Balance 2011</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance 2012</u>
2011 Revenue Notes	<u>\$ 1,540,000</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 1,540,000</u>

LENOX MUNICIPAL UTILITIES  
Notes to Financial Statements  
December 31, 2013 and 2012

NOTE H - COMMUNICATION FUND NON-CURRENT LIABILITIES - Continued

Lenox Municipal Utilities issued Communications Revenue Loan Agreement Anticipation Refunding Project Notes, Series 2011, dated May 1, 2011, in the amount of \$1,540,000 for the purpose of refinancing the 2008 Iowa Finance Authority Note and the note payable to Electric Fund. Interest is payable on May 1 and November 1 of each year until paid. The note bears interest at the rate of 2.0%. Debt service payments are payable solely from the net revenues of the communication system. The notes mature May 1, 2014.

The annual debt service on the notes is expected to require greater than 100 percent of cash flow available for debt service. For the current year, debt service and cash flow for debt were approximately \$30,800 and \$1,300, respectively. The difference is being funded through existing reserves of the Utilities.

Principal and interest payments required on Communication Fund long-term debt are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	<u>\$ 1,540,000</u>	<u>\$ 15,400</u>	<u>\$ 1,555,400</u>
	<u>\$ 1,540,000</u>	<u>\$ 15,400</u>	<u>\$ 1,555,400</u>

At maturity of the Series 2011 Revenue Notes, the Lenox Municipal Utilities intends to refinance the debt with long-term financing.

LENOX MUNICIPAL UTILITIES  
Notes to Financial Statements  
December 31, 2013 and 2012

NOTE I - PENSION AND RETIREMENT BENEFITS

Iowa Public Employees Retirement System

The Utilities contribute to the Iowa Public Employees Retirement System (IPERS) which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by State statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa 50306-9117.

Plan members are required to contribute 5.78% (5.95% effective July 1, 2013) of their annual salary and the Utilities are required to contribute 8.67% (8.93% effective July 1, 2013) of annual covered payroll. Contribution requirements are established by State statute. The Utilities' contributions to IPERS for the years ended December 31, 2013, 2012, and 2011, were approximately \$32,100, \$35,000, and \$29,000, respectively, equal to the required contributions for each year.

NOTE J - DEFERRED COMPENSATION PLAN

The Utilities offers its employees a deferred compensation plan as allowed by Internal Revenue Code Section 457 through the ICMA Retirement Corporation's Deferred Compensation Plan. The Plan allows Utilities employees to defer a portion of their current salary until future years. The Utilities' accounting and personnel departments are responsible for the accounting, reconciliations and record keeping associated with employees' enrollment, payments to the plan through payroll deductions, and timely transfer of withheld funds to the independent contractor for investment. The plan is designed so that each participant retains investment control of his/her individual account. The employees become eligible to withdraw funds upon termination, retirement, death or unforeseeable emergency.

The Utilities' fiduciary responsibility is limited to due care in selecting contractors to administer the Plan. These contractors are responsible for withholdings and W-2s when the participants receive payments. The contractors are also required to submit an annual report to the Utilities. The Utilities is liable to a participant only for income lost because of its failure to send payment of a deferred amount as directed by the participant.

The market value of the exclusive benefit plan assets at December 31, 2013 was approximately \$94,100 (\$116,200 at December 31, 2012). This amount is not included in the financial statements since the Utilities does not own or hold in a trustee capacity the amounts deferred by employees and related income on those amounts.

## LENOX MUNICIPAL UTILITIES

### Notes to Financial Statements

December 31, 2013 and 2012

#### NOTE K - OTHER POST EMPLOYMENT BENEFITS (OPEB)

**Plan Description:** As required by state law, the Agency offers health insurance to former employees who have retired after age 55, but have not reached Medicare eligibility. The fully insured plan is a part of the plan offered to all Utilities employees, and the retirees must pay the full cost of the health insurance premium equal to that charged for current employees. There are 10 active Utilities employees and one retiree currently covered by the plan.

**Funding Policy:** The Utilities do not set aside funds to pay for any OPEB liability. Any Utilities costs of an implicit health insurance premium rate subsidy are charged to expense in the year paid.

**Net OPEB Obligation:** Management of the Utilities considers any OPEB obligation, which may exist, to be immaterial. Therefore the Utilities has elected to not obtain an actuarial evaluation of the OPEB liability.

Generally accepted accounting principles, established under GASB Statement No. 45, require that an actuarial or alternative computation of a liability be completed. The independent auditor's report regarding the financial statements has been modified as a result of not obtaining the required evaluation and not recording any potential material OPEB liability.

#### NOTE L - COMMITMENTS AND CONTINGENCIES

##### Risk Management

The Utilities are exposed to common business risks of loss. These risks are covered to the extent practical by the purchase of commercial insurance. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

##### Off Balance Sheet and Concentration of Credit Risk

Accounts receivable are due for electric, water, and communication charges to customers of Lenox, Iowa and the surrounding area. None of the receivables are collateralized. To date, these concentrations of credit risk have not had an adverse effect on the results of operations of the Utilities.

##### Environmental Regulations

The Utilities are subject to various federal and state environmental regulations. These regulations are continuously revised and updated, resulting in ongoing compliance requirements. Management has determined that the facility is currently in compliance with the applicable regulations. The Utilities anticipate that any future cost incurred relating to environmental regulations will be recovered through rates charged to customers.

##### Subsequent Events

The Utilities has evaluated all subsequent events through February 28, 2014, the date the financial statements were available to be issued.

\* \* \*

## REQUIRED SUPPLEMENTARY INFORMATION

LENOX MUNICIPAL UTILITIES  
Budgetary Comparison Schedule  
Year Ended December 31, 2013

This budgetary comparison is presented as Required Supplementary Information in accordance with Government Auditing Standards. In accordance with the Code of Iowa, the Board of Trustees annually adopts a budget following required public notice and hearings. The annual budget may be amended during the year utilizing similar statutorily-prescribed procedures. The following is a reconciliation between reported amounts and the modified accrual basis used to prepare the budget. The adjustments result from accounting for debt payments and net position differently for financial statement and budget purposes.

	Per Financial Statements			Budget	Combined
	Electric	Water	Communication	Adjustments	Utilities
Revenues	\$ 1,598,254	\$ 876,876	\$ 511,546	\$ --	\$ 2,986,676
Expenses	<u>1,443,919</u>	<u>739,167</u>	<u>598,804</u>	<u>105,000</u>	<u>2,886,890</u>
Net	154,335	137,709	( 87,258)	( 105,000)	99,786
Balance beginning of year	<u>3,100,101</u>	<u>736,584</u>	<u>( 193,963)</u>	<u>219,441</u>	<u>3,862,163</u>
Balance end of year	<u>\$ 3,254,436</u>	<u>\$ 874,293</u>	<u>\$ ( 281,221)</u>	<u>\$ 114,441</u>	<u>\$ 3,961,949</u>

  

	Budget Basis	Budget	Variance Favorable (Unfavorable)
Revenues	\$ 2,986,676	\$ 3,102,845	\$( 116,169)
Expenses	<u>2,886,890</u>	<u>2,791,057</u>	( 95,833)
Net	99,786	311,788	( 212,002)
Balance beginning of year	<u>3,862,163</u>	<u>3,862,163</u>	--
Balance end of year	<u>\$ 3,961,949</u>	<u>\$ 4,173,951</u>	<u>\$( 212,002)</u>

See Independent Auditor's Report.

## COMMENTS AND RECOMMENDATIONS



# Gronewold, Bell, Kyhnn & Co. P.C.

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Independent Auditor's Report on Internal Control over Financial Reporting  
and on Compliance and Other Matters  
Based on an Audit of Financial Statements Performed in Accordance with  
Government Auditing Standards

To the Board of Trustees  
Lenox Municipal Utilities  
Lenox, Iowa

We have audited in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Governmental Auditing Standards, issued by the Comptroller General of the United States, the financial statements of Lenox Municipal Utilities as of and for the years ended December 31, 2013 and 2012, and the related Notes to Financial Statements, and have issued our report thereon dated February 28, 2014.

## **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Lenox Municipal Utilities' internal control over financial reporting to determine the audit procedures appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Lenox Municipal Utilities' internal control. Accordingly, we do not express an opinion on the effectiveness of Lenox Municipal Utilities' internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings, we identified certain deficiencies in internal control we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the Utilities' financial statements will not be prevented or detected and corrected on a timely basis.

To the Board of Trustees  
Lenox Municipal Utilities

A significant deficiency is a deficiency or combination of deficiencies in internal control which is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in Part I of the accompanying Schedule of Findings as item 13-I-A to be a significant deficiency.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Lenox Municipal Utilities' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, and contracts, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under Government Auditing Standards. However, we noted a certain immaterial instance of non-compliance or other matter that is described in Part II of the accompanying Schedule of Findings.

Comments involving statutory and other legal matters about the Utilities' operations for the year ended December 31, 2013 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the Utilities. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

### **Response to Findings**

Lenox Municipal Utilities' responses to findings identified in our audit are described in the accompanying Schedule of Findings. While we have expressed our conclusion on the Utilities' responses, we did not audit the Utilities' responses and, accordingly, we express no opinion on them.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing and not to provide an opinion on the effectiveness of the Utilities' internal control over compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Utilities' internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Gregory A. Ben, Kyhn & Co. P.C.*

Atlantic, Iowa  
February 28, 2014

LENOX MUNICIPAL UTILITIES  
Schedule of Findings  
Year ended December 31, 2013

PART I - INTERNAL CONTROL DEFICIENCIES

13-I-A Segregation of Duties: A limited number of people have the primary responsibility for most of the accounting and financial duties. As a result, some of those aspects of internal accounting control which rely upon an adequate segregation of duties are, for all practical purposes, missing in the Utilities. However, this situation is common in small municipal utilities.

Recommendation: We recognize that it may not be economically feasible for the Utilities to employ additional personnel for the sole purpose of segregating duties, however, it is our professional responsibility to bring this control deficiency to your attention. We recommend that the Board be aware of the lack of segregation of duties and that they act as an oversight group to the accounting personnel.

Response: The Board is aware of this lack of segregation of duties, but it is not economically feasible for the Utilities to employ additional personnel for this reason. The Board will continue to act as an oversight group.

Conclusion: Response accepted.

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PART II - REQUIRED STATUTORY REPORTING

13-II-A Certified Budget: Disbursements during the year ended December 31, 2013 exceeded the amounts budgeted.

Recommendation: The budget should have been amended in accordance with Chapter 331.435 of the Code of Iowa before disbursements were allowed to exceed the budget.

Response: The budget will be amended in the future, if applicable.

Conclusion: Response accepted.

13-II-B Questionable Expenditures: During the audit, we noted no expenditures of the Utilities' funds without proper documentation of public purpose.

13-II-C Travel Expense: No expenditures of Utilities' money for travel expenses of spouses of Utilities' officials and/or employees were noted.

13-II-D Business Transactions: No business transactions between the Utilities and Utilities' officials and/or employees were noted.

13-II-E Bond Coverage: Surety bond coverage of the Utilities' officials and employees appears to be in accordance with statutory provisions. The amount of coverage should be reviewed annually to ensure that the coverage is adequate for current operations.

LENOX MUNICIPAL UTILITIES  
Schedule of Findings - Continued  
Year ended December 31, 2013

PART II - REQUIRED STATUTORY REPORTING (Continued)

13-II-F Board Minutes: No transactions were found that we believe should have been approved in the Board minutes but were not.

13-II-G Deposits and Investments: We noted no instances of non-compliance with the deposit and investment provisions of Chapter 12B and Chapter 12C of the Code of Iowa and the Utilities' investment policy.

13-II-H Revenue Bonds and Notes: No violations of revenue bond or revenue note resolution requirements were noted.

13-II-I Telecommunications Services: No instances of non-compliance with Chapter 388.10 of the Code of Iowa were noted.

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